



2003 Annual Compost Site Report

Massachusetts Department of Environmental Protection

Report Form Instructions

Annual Compost Site Reports provide valuable information for DEP's composting program. We use this data to better serve municipal and commercial compost site operators. The accuracy of our data and future planning depends on your cooperation in providing us with the requested information. Please return the completed report form and attachments to Amy Roth, DEP, Planning and Evaluation Division, One Winter St., 8th Floor, Boston, MA 02108 **by Monday, February 16, 2004.**

Please report material collected in the calendar year period of January 1, 2003 through December 31, 2003. If no material was collected during that period, but will be collected in 2004, please fill out Part A of the form so we have the contact information for our files.

Reminder: "Yard Waste Banned from Disposal"

The Solid Waste Management Facility regulations, 310 CMR 19.017(3), ban leaves, grass clippings, weeds, hedge clippings, and brush up to 1 inch in diameter from disposal.

Tips and Definitions for Filling out the Annual Report Form

Calculating Organic Material Accepted, Part B, Question #1 on page 2 - To calculate a quantity of organic material, estimate the dimensions of the windrow(s) at the time of deposition (the volume can reduce by 50% during the first four to eight weeks). For a "haystack" shaped windrow, the volume is approximately equal to the height times half the base width, times the length. Use the following factors to convert volume to weight:

Leaves: 5 cy/ton Grass: 3 cy/ton Brush: 4 cy/ton Food Waste: 1.33 cy/ton

Municipal Compost Site serving only part of a Community - Account for only the organic material composted at your particular site, even if all of the organic material generated in the community is not managed by your site. DEP's Municipal Recycling Data Sheet collects data on a municipality-wide basis.

Organic material means deciduous and coniferous seasonal deposition (e.g., leaves), grass clippings, weeds, hedge clippings, garden materials, brush, and food waste.

Brush means discarded material consisting of trees branches of any size and stumps, including but not limited to sawdust, chips, shavings and bark. Brush does not include other wood waste such as new or used lumber or wood from construction and demolition waste, which should not be reported on this form.

If you have any questions or problems filling out the form, please contact Amy Roth at (617) 292-5634.